

REPORT TO:		Council	
DATE:		24 March 2022	
PORTFOLIO:		Cllr Joyce Plummer - Resources	
REPORT AUTHOR:		Kirsten Burnett, Head of Policy and OD	
TITLE OF REPORT:		Draft Pay Policy 2022/23	
EXEMPT REPORT (Local Government Act 1972, Schedule 12A)	No	Not applicable	
KEY DECISION:	No	If yes, date of publication:	

1. Purpose of Report

1.1 To present a draft Pay Policy for 2022/23.

2. Recommendations

2.1 That Council agrees approves the Pay Policy 2022/23.

3. Reasons for Recommendations and Background

3.1 The Localism Act 2011 (Chapter 8 - Pay Accountability) requires all local authorities to set out its position on a range of issues relating to the remuneration of its employees. The Policy must be approved by the Council in open forum, by the end of March each year and then be published on its website.

3.2 The Pay Policy sets out the existing approach to the remuneration of all posts within the Council. In particular it specifies certain mandatory requirements that must be detailed within the Policy, as follows:

- The pay structure of the Council and how it is set.
- Senior Management Remuneration, providing details of the pay grade for posts defined as Chief Officer and the accompanying allowances.
- The recruitment arrangements for a Chief Officer.
- The relationship between the salaries of Chief Officers and other employees.
- Details of the lowest paid posts within the Council.
- Employer's Pension Contribution details.
- Termination of employment payments.

- 3.3 The Council already publishes pay and remuneration details of its senior managers on its website, within the annual Statement of Accounts.
- 3.4 The purpose of the Pay Policy is to ensure there is transparency as to how pay and remuneration is set by the Council, for all of its employees and particularly for its most senior level posts.
- 3.5 There has not yet been any agreement on the national pay award for April 2022 so the policy contains the 2021 pay rates.

4. Alternative Options considered and Reasons for Rejection

4.1 N/a

5. Consultations

5.1 N/a

6. Implications

Financial implications (including any future financial commitments for the Council)	The pay and remuneration detailed within the Pay Policy are all within the approved budget of the Council
Legal and human rights implications	The Pay Policy has been prepared to ensure the Council complies with the requirements of the Localism Act 2011.
Assessment of risk	
Equality and diversity implications <i>A Customer First Analysis should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	A CFA was completed before the policy was written in 2012. There have been no significant changes which require this to be repeated.

7. Local Government (Access to Information) Act 1985: List of Background Papers

7.1 Localism Act 2011 – Chapter 8:
<http://www.legislation.gov.uk/ukpga/2011/20/part/1/chapter/8/enacted>

Supplementary Guidance: <https://www.gov.uk/government/publications/openness-and-accountability-in-local-pay-supplementary-guidance>